

GOVERNMENT OF PUNJAB

TECHNICAL EDUCATION & VOCATIONAL
TRAINING AUTHORITY



CURRICULUM FOR

MATRIC VOCATIONAL
(Beautician Group)
(2 – Years Course)

For Hearing Impaired Students

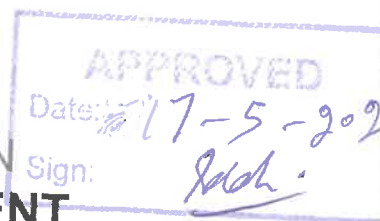
(Evaluated: April 2022)

CURRICULUM SECTION
ACADEMICS DEPARTMENT

96-H, GULBERG-II, LAHORE

Ph # 042-9263055-9, 9263064

gm.acad@tevta.gop.pk, manager.cur@tevta.gop.pk



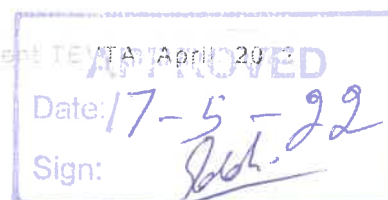
TRAINING OBJECTIVES:

1. The main objective of this course is to impart knowledge, which is required for preparation of good quality beautician, adopting health and hygiene safety principles.
2. This course aims at imparting practical skills and theoretical knowledge for developing adequately trained beautician with a view to satisfy the clients requirement of this category in noncommercial and commercial beauty salons.
3. It observes the precautions for accident prevention and major measures for accidental damage of salon belongings.
4. They will also learn how to ensure personal conditions and working environment to be hygienic and cleanliness along with ethical values.
5. Student with disabilities will be able to start their own business in the field of beautician.
6. The curriculum is designed to enhance the skills with modern trends of cosmetology.
7. It will also focus the product selection criteria / standards for preparation and the market value of different cosmetic components as well as the basic knowledge of salon services.

CURRICULUM SALIENT:

1. Name of the course	Matric vocational (Beautician)
2. Entry level	Middle
3. Duration of course	2 years
4. Total training hours	2652 Periods
5. Training methodology	
Theory	60%
Practical	40%
6. Medium of instruction	Urdu / English

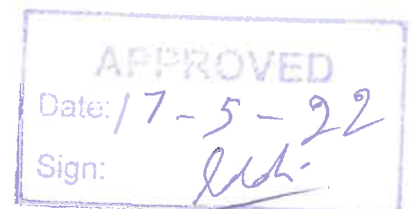
Evaluated by Curriculum Section, Academics Department TEVTA April 2022



SKILL COMPETENCY DETAILS: -

On successful completion of this course, the trainee should be able to:-

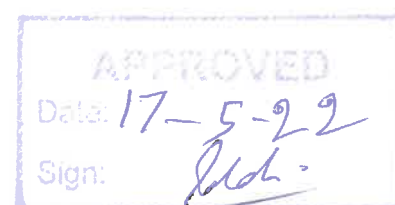
- Practice the good personal hygiene and grooming.
- Handle and sterilize the equipment according to the set standards.
- Analyze hair and skin structure and identify their problems.
- Prepare clients for treatment according to the defined plan and standard procedures.
- Cut different techniques of hair according to face structure/ shape.
- Set different hair styles according to occasion.
- Identify the client's requirement and apply correct techniques of threading, waxing, hair cutting, styling, hair and skin treatments, and make up with the objective of keeping the client's at ease as well as obtaining best results.
- Assess the texture of different types of hair and skin for appropriate procedure.
- Identify and apply the range of products used for skin and hair available in the market.
- Apply massage mediums and massage techniques according to the client's record card.
- Apply a defined range of massage movements and routines according to treatment plan.
- Perform manicure and pedicure procedures and their tasks effectively.
- Perform different types of makeup on different type of skin according to face structure / Shape.
- Set up and monitor service area to meet work place requirements.
- Perform different procedures of skin and hair treatments.
- Handle the contraindication and adverse effects.



KNOWLEDGE PROFICIENCY DETAILS: -

On successful completion of this course, the trainee should be able to: -

- Define health and hygiene.
- Describe the brief history of Hair and skin structure.
- Recognize different layers of Hair and Skin structure.
- Understand different problems of Hair and Skin.
- Differentiate dry, oily and problematic skin
- Identify facial muscles.
- Understand the procedure of manicure and Pedicure.
- Knowledge of different haircuts.
- Describe different hair styles.
- Describe different hair and skin treatments.
- Understand different types of makeup techniques according to face structure / shape.
- Define makeup techniques according to different occasions.
- Differentiate different types of labels of cosmetics related to skin and hair available in market.
- Define the techniques of massage.
- Describe the hair remedies through different procedure by use of herbal and cosmetics.

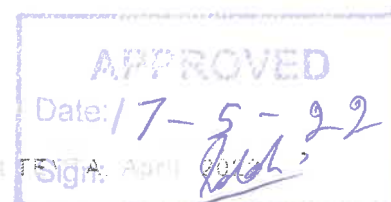


SCHEME OF STUDIES**Matric Vocational (Beautician Group)****1st Year (9th Class)**

Sr. No.	Subjects	Theory Periods	Practical Periods	Total Periods
1.	Islamiyat-I	50	0	50
2.	Pakistan Studies-I	50	0	50
3.	Urdu-I	204	0	204
4.	English-I	204	0	204
5.	Mathematics-I	204	0	204
6.	Basic Hair Care	34	170	204
7.	Basic Skin Care	34	170	204
8.	Basic Make Up	34	170	204
Total		816	510	1326

2nd Year (10th Class)

Sr. No.	Subjects	Theory Periods	Practical Periods	Total Periods
1.	Islamiyat-II	50	0	50
2.	Pakistan Studies-II	50	0	50
3.	Urdu-II	204	0	204
4.	English-II	204	0	204
5.	Mathematics-II	204	0	204
6.	Advance Hair Care	34	170	204
7.	Advance Skin Care	34	170	204
8.	Advance Make Up	34	170	204
Total		816	510	1326



DETAIL OF COURSE CONTENTS**MATRIC VICATIONAL
(Beautician Group)
(02-YEARS)****9th CLASS****1. Islamiyat-I**

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	50	-
Total		50	-

2. Pakistan Studies-I

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	50	-
Total		50	-

3. Urdu-I

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-

4. English-I

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-

5. Mathematics-I

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-

6. Basic Hair Care

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Health and hygiene 1.1 Work station preparation 1.2 Sterilization and sanitization	04	10
2.	Study of hair 2.1 Definition of hair 2.2 Structure of hair 2.3 hair diagram 2.4 Study of different texture of hair dry, oily, normal.	08	30
3.	Hair cutting 3.1 Use of shampoo and conditioner 3.2 Equipment for hair cutting 3.3 Hair cutting of different texture and shape. 3.3.1 Steps shape , 3.3.2 Round shapes, 3.3.3 Bob cut, 3.3.4 Soldier cut , 3.3.5 Forward cut.	08	40
4.	Hair styling 4.1 Straight and back combing 4.2 Hair jora style and different styles 4.3 Hair styling (roller setting, blow drying, iron setting)	07	46
5.	Hair treatments 5.1 Dry hair 5.2 Oily hair 5.3 Porous hair 5.4 Damaged hair 5.5 Hair loss 5.6 Dandruff	07	44
	Total	34	170

Evaluated by Curriculum Section, Academics Department TEVTA, April 2022

APPROVED
 Date: 17-5-22
 Sign: *[Signature]*

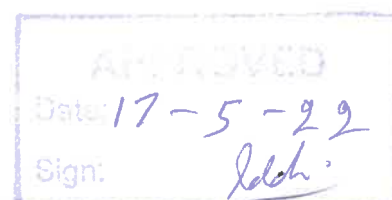
7. Basic Skin Care

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Health and hygiene 1.3 Work station preparation 1.4 Sterilization and sanitization	04	10
2.	Study of different kinds of skin 2.1 Structure and diagram of skin 2.2 Functions of skin 2.3 Types of skin 2.4 Skin problems <ul style="list-style-type: none"> • Dry • oily • damaged • pigmentation 	10	40
3.	Skin treatments 3.1 Cosmetic methods 3.2 Different types of creams and scrubs and masks. 3.3 Introduction and handling of equipment required for facial bleaching and polishing. 3.4 Threading face 3.5 Information of waxing 3.6 Types of massage 3.7 Different facial muscles and methods 3.8 Manicure and pedicure procedures 3.9 Equipment and handling of manicure and pedicure tools.	20	120
Total		34	170

APPROVED
 Date: 17-5-22
 Sign: *[Signature]*

8. Basic Make Up

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Basic make up information 1.5 Health and hygiene 1.6 Analysis of different shapes of face 1.7 Selection and handling of tools and equipment	04	10
2.	Make up 2.1 Make up bases/foundations/sticks 2.2 Make up contour shades awareness 2.3 Make up primer knowledge 2.4 Eye shades knowledge	10	40
3.	Face structure/shapes 3.1 Face shapes 3.2 Blush on 3.3 Highlighters	10	50
4.	Make up techniques 4.1 party make up 4.2 bridal make up 4.3 day / evening make up	10	70
	Total	34	170



DETAIL OF COURSE CONTENTS**MATRIC VICATIONAL
(Beautician Group)
(02-YEARS)****10th CLASS****1. Islamiyat-II**

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	50	-
Total		50	-

2. Pakistan Studies-II

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	50	-
Total		50	-

3. Urdu-II

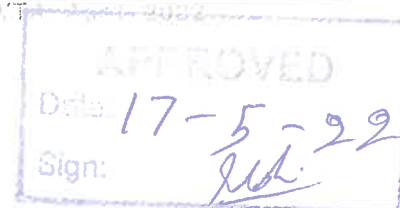
Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-

4. English-II

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-

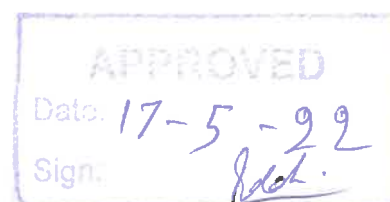
5. Mathematics-II

Sr. No	Detail of Topics	Theory Periods	Practical Periods
1.	As Per General Education (for sp. Edu.)	204	-
Total		204	-



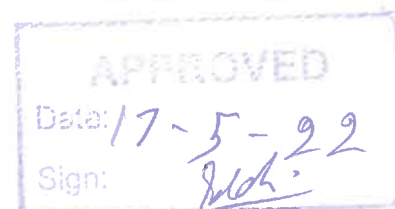
6. Advance Hair Care

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Health and hygiene 1.1 Procedure of washing, shampooing and combing of hair. 1.2 Work station preparation 1.3 Sanitization and sterilization	04	10
2.	Chemical treatments 2.1 Rebounding 2.2 Extenso 2.3 Perming	15	80
3.	Defects of hairs and their remedies through different procedure (herbal and cosmetics) 3.1 Keratin 3.2 High frequency	15	80
	Total	34	170



7. Advance Skin Care

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Health and Hygiene 1.1 Work station preparation 1.2 Sanitization and sterilization	04	10
2.	Definition of Massage 2.1 Importance of massage 2.2 Movements of massage <ul style="list-style-type: none"> • Effleurage • Petrisage • Vibration • Tempotment • Knuckling 	10	60
3.	Epilation and waxing 3.1 Cold wax /soft wax for body 3.2 Hot wax /beans wax for face 3.3 Post and pre care of wax	10	40
4.	Skin treatments 4.1 Brushing peeling 4.2 High frequency 4.3 Galvanic and ionization	10	60
	Total	34	170



8. Advance Make Up

Sr.#	Detail of Topics	Theory hours	Practical hours
1.	Health And Hygiene 1.1 Work station preparation 1.2 Sanitization and sterilization	04	10
2.	Types of Make Up Used for Different Occasions 2.1 Dry make up 2.2 Oily make up 2.3 Foundations and techniques of makeup contouring	10	60
3.	Application of Different Types of Labels of Cosmetics Available In Market 3.1 Equipment and tools required for makeup 3.2 Smoky makeup 3.3 Model makeup 3.4 Use of eye lashes and eye shape knowledge	10	60
4.	Make up types 4.1 Asian walima look (Bridal Make over)	10	40
	Total	34	170

APPROVED
Date: 17-5-22
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LIST OF PRACTICAL
MATRIC VICATIONAL
(Beautician Group)
(02-YEARS)

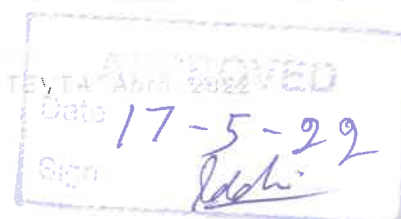
9TH CLASS

Basic Hair Care

Sr.#	Topics
1.	Sanitization & Sterilization of tools
2.	Perform shampoo & conditioner.
3.	Perform step cutting.
4.	Perform forward cutting.
5.	Hair straighteners
6.	Hair back Combing.
7.	Perform Hair Joaes.
8.	Perform Iron Setting, Roller Setting.
9.	Perform Damaged Hair treatment.
10.	Perform dandify treatment.

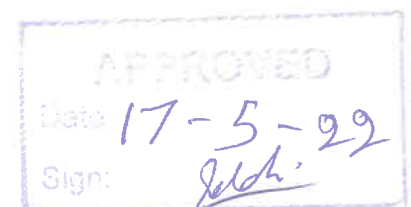
Basic Skin Care

Sr.#	Topics
1.	Sanitization & Sterilizations of tools.
2.	Perform cosmetic method.
3.	Handling of tools equipment
4.	Perform bleading & polishing.
5.	Perform threading.
6.	Perform waxing.
7.	Perform manicure pedicure.
8.	Handling of tools equipment mainipadi



Basic Make Up

Sr.#	Topics
1.	Sanitization & Sterilization of tools.
2.	Perform makeup base.
3.	Perform makeup continue.
4.	Handling of tools & equipment.
5.	Perform highlightee.
6.	Perform party makeup.
7.	Perform Bridal makeup.
8.	Perform evening makeup

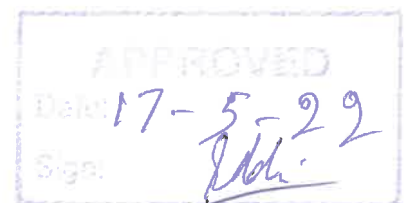


LIST OF PRACTICAL**MATRIC VICATIONAL
(Beautician Group)
(02-YEARS)****10TH CLASS****Advance Hair Care**

Sr.#	Topics
1.	Sanitization & Sterilization of tools.
2.	Perform washing shampoo & conditioner.
3.	Perform Rebounding.
4.	Perform Extenso.
5.	Perform Perming.
6.	Perform keratin.
7.	Perform frequency in hair.

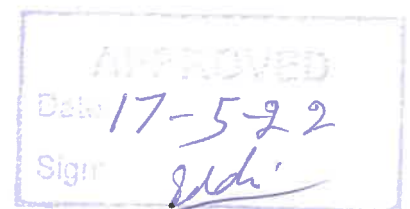
Advance Skin Care

Sr.#	Topics
1.	Sanitization & Sterilization of tools.
2.	Perform effleueage massage.
3.	Perform vibration massage.
4.	Perform body wax.
5.	Perform face wax
6.	Perform blushing peeling.
7.	Perform High frequency.
8.	Perform Tonization.



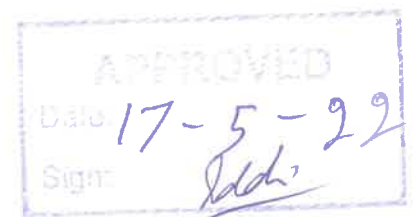
Advance Make Up

Sr.#	Topics
1.	Sanitization & Sterilizations of tools.
2.	Perform diy makeup.
3.	Perform oily makeup.
4.	Handling of tools & equipment.
5.	Perform smoky makeup.
6.	Perform model makeup.
7.	Perform Asian walima look.



LIST OF LABS

- Hair Lab
- Skin Lab
- Make up Lab



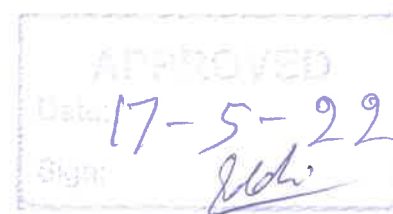
LIST OF TOOLS / MACHINERY / EQUIPMENT

(For a Class of 25 Students)

Name of Trade	Matric Vocational (Beautician Group) for Hearing Impaired Students
Duration of Course	2-Years

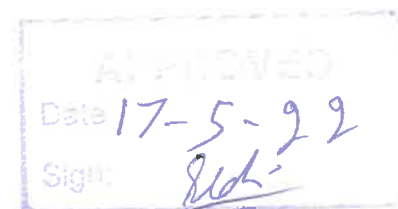
Hair care Lab.

Sr. No.	Tools/ Machinery / Equipment	Quantity
1.	Work station with mirror	06
2.	Sterilizer	02
3.	Head steamer	02
4.	Hood dryer	02
5.	Hair Washing unit	02
6.	Hair multi chair	06
7.	Hair trolleys	06
8.	Roller setting ,	02
9.	Iron straightner	04
10.	Hair dryer	04
11.	Hair electrical rod	04
12.	High frequency machine	02 kit



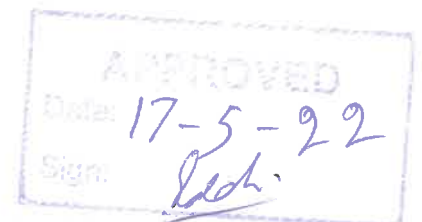
Skin care Lab.

Sr. No.	Tools/ Machinery / Equipment	Quantity
1.	Multi beds for facial area	06
2.	Multi trolleys facial	06
3.	Magnifine lamps	02
4.	Face steamer	02
5.	Wax heater	02
6.	Sterlizer	02
7.	Paraffin heater	02
8.	Mani cue padi cure tub	02
9.	Mani cure padi cure products	02
10.	Mani padi tools kit	02
11.	Brushing machine	02
12.	High frequency ,galvanic machine	02
13.	Towel warmer	01



Make Up Lab.

Sr. No.	Tools/ Machinery / Equipment	Quantity
1.	Make up chair	06
2.	Makeup work station with mirror	06
3.	sterilizer	02
4.	Hair crimper	02
5.	Makeup trolleys	06
6.	Towel warmer	01
7.	Ring light	02



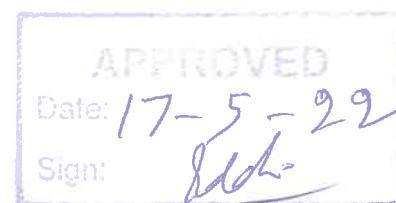
LIST OF CONSUMABLES

(For a Class of 25 Students)

Name of Trade	Matric Vocational (Beautician Group) for Hearing Impaired Students
Duration of Course	2-years

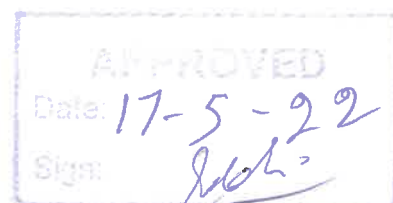
Hair care Lab.

Sr. No.	Tools/ Machinery / Equipment	Quantity
1.	Cutting combs set	06
2.	Scissor cutting set	06
3.	Shampoo /conditioner	06
4.	Multi joras pins, hair pins, safety pins	12 each pack
5.	Cutting ,color sheet, self apron	12 each
6.	Hair treatment set dry ,oily, porous, damaged, hair loss, dandruff	02 each
7.	Shoulder pads, disposable sheet,	06
8.	Towels L M S	12 EACH
9.	Hair brushes ,neck cleaning brush,	12 each
10.	Back view mirror	12 each
11.	Rubber bands , paddal brush	12 each
12.	Rebounding, extensor, perming, keratin	04 each kit



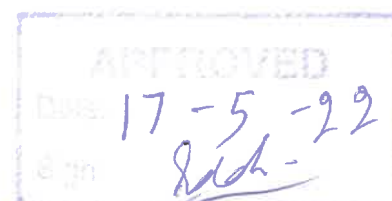
Skin care Lab .

Sr. No.	Tools/ Machinery / Equipment	Quantity
14.	Set of beauty facial for whitening	02
15.	Set of acne facial products, bleach and polishing	02 each
16.	Bowel,mask brushes,wax spatulas	12 each
17.	Facial bands , facial gowns ,facial wipes , facial sheets	12 each
18.	Small scissor /threading thread	06
19.	Soft /hot wax ,wax rolls	06
20.	Mani cure padi cure products	02
21.	Mani padi tools kit	02
22.	Paraffin wax products	02
23.	Massage oils.	02 each
24.	Tea tree oils, talcum powder	02 each



Make Up Lab

Sr. No.	Tools/ Machinery / Equipment	Quantity
1.	Gowns, self apporon, shoulder pads	12 each
2.	Sponges, all types	12 each
3.	Makeover kits, lipsticks. base, blush on etc.	2 each
4.	Makeup remover. cleanser, primer	06 each
5.	Brush kits	06 each
6.	Makeup trays	06
7.	Eye lashes ,eye lash gums	12 each
8.	Hair joras,extensions,mupits,	12 each
9.	Hair beads.styling pins	12 each
10.	Eye lashes ,eye lash gums	12 each

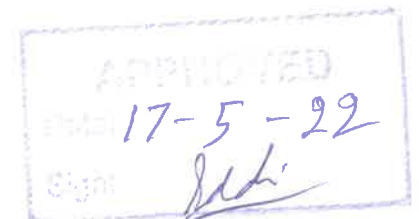


MINIMUM QUALIFICATION OF INSTRUCTOR

B.A with recognized Trade Certificate course related to “Beautician” + Min. 2-Year Experience in related field.

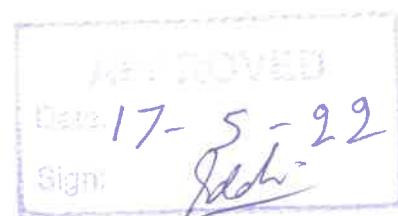
Note: -

Relevant Training regarding “Special Education” is compulsory after hiring.



REFERENCE BOOKS

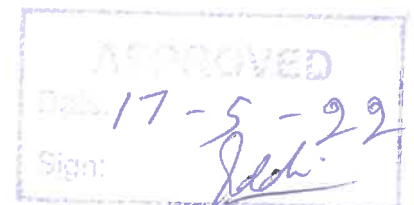
- Skin and Beauty Therapy (1-Year) course Trainee Manuals by P-TEVTA
- Make up Techniques (NAVTTTC, Islamabad)



EMPLOYABILITY OF PASS-OUTS

The pass outs of this course may find job / employment opportunities in Beauty Industry. Students will be able to:

- Work as Hair expert, Make up Artist and Skin Expert.
- Join any beauty parlor.
- Establish their own beauty parlor.
- Groom themselves at their home.
- Join organizations like Show Business etc., where numerous females work and are essentially required to put on makeup and hair styling.
- Establish their own institutions to conduct beauty parlor courses,
- (currently an institution namely ACME is successfully working on the same lines).



CURRICULUM EVALUATION COMMITTEE

Mr. Waqas Ashraf

Convener

Chief Operating Officer,
ACME International Institute,
97-J, Gulberg-III, Lahore.

Ms. Sabrina Sheikh

Member

Principal,
GVTI (W), ferozwala, Sheikhpura.

Mrs. Zahra Asghar

Member

Instructor, Govt. VTCDP Lahore.
Cell: 0322-5885250

