



PUNJAB BOARD OF TECHNICAL EDUCATION

21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE

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No. PBTE/REG/2021/ 1920

Dated: 13-10-21

To,

All The Principals,

1. Govt. Vocational Training Institute for Women,
2. Govt. College of Technology for Women,
3. All Private Institutes / Colleges affiliated with PBTE.

Subject: **ONLINE ADMISSION & REGISTRATION SCHEDULE OF MATRIC TECH & MATRIC VOCATIONAL TWO YEARS COURSES FOR THE SESSION 2021-22.**

Please find enclosed herewith the online Admission & Registration schedule of Matric Tech & Matric Vocational Two years courses for the Academic Session 2021-22 along with important instructions, Detail of fee etc. You are requested to follow the instructions accordingly.


SECRETARY

Copy for information:

1. PS to Minister, Industries, Commerce, Investment and Skills Development, Lahore.
2. PS to Secretary, Industries, Commerce, Investment and Skills Development Department, Lahore.
3. SA to Chairperson TEVTA, Lahore.
4. PS to Chief Operating Officer, TEVTA, Lahore.
5. PS to Secretary H.E.D Lahore.
6. GM (Operations), TEVTA, Lahore.
7. GM (F&A) TEVTA, Lahore.
8. GM (Academics), TEVTA, Lahore.
9. DGM (Academics), TEVTA, Lahore.
10. ZM (North / Central / South), TEVTA, Lahore.
11. PS to Chairman, PBTE, Lahore.
12. PA to Secretary, PBTE, Lahore.
13. PA to controller of Examinations, PBTE, Lahore.
14. All DMs TEVTA.
15. Deputy Controller of Exams Conduct / Deputy Controller of Exams Secrecy, PBTE, Lahore.
16. Deputy Secretary, PBTE, Lahore.
17. System Analyst, PBTE, Lahore.
18. All Assistant Controllers of Examinations, / Assistant Secretaries, PBTE, Lahore.
19. Public Relations Officer, PBTE, Lahore.
20. Web Administrator (for uploading of schedule on Board's Web Site).

SECTION II

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IMPORTANT INSTRUCTIONS FOR ADMISSION & REGISTRATION OF STUDENTS OF MATRIC TECH / MATRIC VOCATIONAL TWO YEARS COURSES

The Punjab Board of Technical Education, Lahore has introduced a computerized **online** student Registration system. For this purpose a **user manual** alongwith **process flow diagram** of Registration is being forwarded herewith. You are requested to follow the instructions as mentioned in user manual attached herewith.

- 1) The Principal of the institute is required to read the Assessment and Promotion rules of each course carefully before admission to avoid future inconvenience. The Assessment & Promotions Rules are available at Board's Website.
- 2) The minimum age of regular / private candidates of 9th class on 1st August of the year in which he / she will appear in exam SSC Part-I should be 13 years, "while 14 years on 1st August of the year in which he / she will appear in 10th class (Part-ii) examination.
- 3) If a student got admission in more than one course / institute; he / she will only be Registered with PBTE after sending undertaking (on stamp paper) through institute, confirming that he / she is attending regular classes in only one respective course in one Institute / College.
- 4) Online feeding of the enrolled students do not create a right for registration. The pre-requisites such as affiliation of institute, eligibility of students etc. should be completed and intact for registration and issuance of registration card thereafter.

The Instructions for Registration must be displayed on the Notice Board of the Institute.

Note:- In case of any query please contact the following.

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| a. Superintendent (Registration) | 042-99260276 |
| b. Web Administrator/ Computer Section | 042-99260284 |
| c. Assistant Secretary (Affiliation) | 042-99260283 |
| d. Dealing Official | 042-99260276 |


SECRETARY