



PUNJAB BOARD OF TECHNICAL EDUCATION

21-A, Kashmir Block Allama Iqbal Town, Lahore

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To

All Principals,
Govt. Colleges of Commerce / Govt. Institutes of Commerce,
Govt. College of Technology for Women,
All affiliated Institutes (Commerce) with P.B.T.E, Lahore.

Subject: Model Papers For D.Com / DBA (Part-II) For Annual Examination 2013 and Onward

Punjab Board of Technical Education is in the process of streamlining examination system with the objective to upgrade it in accordance with the global standards.

Accordingly, Model Papers for D.Com / DBA (Part-II) in the subjects of Principles of Economics, Financial Accounting-II, English Shorthand-II, Communication Skills, Business I.T – II, Economics, Computer Application To Business-II have been designed and are available at PBTE website i.e www.pbte.edu.pk (Academics Section) for the guidance of students and teachers. The pattern of the model papers of the common subjects English, Urdu & Pakistan Studies of D.Com / DBA (Part-II) will be similar as pattern of BISE / General Education. The sample of syllabus breakdown scheme, marks breakdown scheme and instructions of 50 & 100 marks papers for the model paper pattern of other papers of D.Com / DBA (Part-II) are also attached herewith and are also available at PBTE website.

It is further added that the new pattern elaborated in these model papers will be implemented from 1st Annual Examination 2013. There is no change in syllabus and only pattern of the papers is changed which will be implemented for all students whether fresh or old w.e.f annual examination 2013 & onward.


Secretary
9/11

CC To.

- 1- PS to Chairman, PBTE, Lahore.
- 2- PA to General Manager (Academics), TEVTA, Lahore.
- 3- PA to Secretary, PBTE, Lahore.
- 4- PA to Controller of Examinations, PBTE, Lahore.
- 5- All Zonal Managers, TEVTA, Lahore.
- 6- All District Managers, TEVTA, Lahore.
- 7- The Senior Research Officer, PBTE, Lahore.
- 8- The Deputy Secretary, PBTE, Lahore.
- 9- The Manager (Curriculum), TEVTA, Lahore.
- 10- The Deputy Controller of Examinations (Conduct), PBTE, Lahore.
- 11- The Deputy Controller of Examinations (Secrecy), PBTE, Lahore.
- 12- The Incharge Computer Section, PBTE, Lahore.
- 13- The Assistant Controller of Examinations (Secrecy), PBTE, Lahore with the directions to send these instructions to the paper setters.
- 14- The Assistant Controller of Examinations (P&P-I&II), PBTE, Lahore.
- 15- The Assistant Controller of Examinations (Commerce), PBTE, Lahore.
- 16- The Web Administrator, PBTE, Lahore for web hosting.

**SYLLABUS BREAKDOWN SCHEME OF 50 MARKS PAPER
FOR D.COM / DBA (PART-II)**

Course Name & Code: _____

Total Marks: 50 (One Contact Hour / Week)

PAPER						
	Topic No.	Contents	Contact Hours	MCQs	Short Questions	Long Questions
1/3 Portion						1
1/3 Portion						1
1/3 Portion						1
TOTAL			32	10	18	3

MARKS BREAKDOWN SCHEME				
Paper	Objective Part	Subjective Part		Total Marks
		Section I: Short Questions	Section II: Long Questions	
-	(10 x 1) = 10	(12 x 2) = 24	(2 x 8) = 16	50
Time	15 Minutes	2 Hours		2 H 15 Min

PAPER SETTER MUST COMPLETE THE ABOVE PROFORMA BEFORE SETTING THE QUESTION PAPER AND RETURN THE SAME WITH THE QUESTION PAPER.

INSTRUCTIONS:

- Objective part will consist of **10 MCQs** of **1 mark** each.
- Subjective part will be comprising upon two sections:
Section-I contains **18 short questions** out of which **12** will be attempted of **2 marks** each.
Section-II contains **3 long questions** out of which **2** will be attempted of **8 marks** each.
- In Section-II, each long question will consist of two parts of 4 marks each or one complete question of 8 marks.
- For **3 long questions** divide syllabus into **THREE EQUAL PORTIONS** on the basis of **CONTACT HOURS** as mentioned in the syllabus and set one question from each portion.
- The statement of short and long questions should be brief and be clear for easy understanding and avoiding wastage of time of candidate.

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- The Assistant Controller of Examinations (P&P-I&II), PBTE, Lahore.
- The Assistant Controller of Examinations (Commerce), PBTE, Lahore.
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**SYLLABUS BREAKDOWN SCHEME OF 100 MARKS PAPER
FOR D.COM / DBA (PART-II)**

Course Name & Code: _____

Total Marks: 100 (Two Contact Hours / Week)

PAPER						
	Topic No.	Contents	Contact Hours	MCQs	Short Questions	Long Questions
1/5 Portion						1
1/5 Portion						1
1/5 Portion						1
1/5 Portion						1
1/5 Portion						1
TOTAL			64	20	37	5

MARKS BREAKDOWN SCHEME				
Paper	Objective Part	Subjective Part		Total Marks
		Section I: Short Questions	Section II: Long Questions	
-	(20 x 1) = 20	(25 x 2) = 50	(3 x 10) = 30	100
Time	30 Minutes	2 Hours 30 Minutes		3 Hours

PAPER SETTER MUST COMPLETE THE ABOVE PROFORMA BEFORE SETTING THE QUESTION PAPER AND RETURN THE SAME WITH THE QUESTION PAPER.

INSTRUCTIONS:

- Objective part will consist of **20 MCQs** of **1 mark** each.
- Subjective part will be comprising upon two sections:
Section-I contains **37 short questions** out of which **25** will be attempted of **2 marks** each.
Section-II contains **5 long questions** out of which **3** will be attempted of **10 marks** each.
- In Section-II, each long question will consist of two parts of 5 marks each or one complete question of 10 marks.
- For **5 long questions** divide syllabus into **FIVE EQUAL PORTIONS** on the basis of **CONTACT HOURS** as mentioned in the syllabus and set one question from each portion.
- The statement of short and long questions should be brief and be clear for easy understanding and avoiding wastage of time of candidate.