

GOVERNMENT OF THE PUNJAB
**TECHNICAL EDUCATION & VOCATIONAL
TRAINING AUTHORITY**



CURRICULUM FOR

**Art & Crafts Accessories
(1- Year Course)**

Developed February, 2015



**CURRICULUM SECTION
ACADEMICS DEPARTMENT**

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TRAINING OBJECTIVES

This course aims at imparting practical skills and theoretical knowledge of different Art & crafts accessories to the trainees & introduce the principles of drawing and designing and various materials. This course will enable the trainees to make creative designs in embroidery & prepare dresses by using these different stitches.

Further, this course also aims at different techniques of Adda work to the trainees & introduces the principles of designing. This course will enable the trainees to make creative designs in embroidery & prepare a project by using the Adda Work techniques, alongwith Functional English & Work ethics.

This course will also enhance the vision of market to the trainees and develop direct approach to the related industry

All over the world, the designing of Leather items and dress has a very significant role in Garment Industry. It is a fact that all kind of dresses are designed as per need of the area, culture, persons & their demand. Embroidery plays a fundamental role for making the dress more attractive & eye catching and their designing as per market demand. In this way the females can start their own small business and hence helping in minimization of joblessness and poverty.

CURRICULUM SALIENTS:

Entry level	:	Middle
Duration	:	1 Year
	:	34 Weeks
Total Training Hours	:	1360 Hours
	:	40 hours per week
	:	7 hours / day (Friday 5 Hours)
Training Methodology	:	Practical 80%
	:	Theory 20%
Medium of Instruction	:	English/ Urdu

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SKILL COMPETENCY DETAILS

On successful completion of this course, the trainee should be able to:

- 1) Select various materials to be used for the craft & accessories
- 2) Apply various techniques to be used for craft & accessories
- 3) Design various projects i.e. bags, laces, necklines etc.
- 4) Apply various embellishment techniques
- 5) Make pattern for their craft / accessories projects
- 6) Stitch all projects done during the course
- 7) Differentiate traditional and Non-traditional materials.

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KNOWLEDGE PROFICIENCY DETAILS

On successful completion of this course, the trainee should be able to:-

- 1) Identify various materials to be used for the craft
- 2) Identify various techniques to be used for craft
- 3) Describe the designing of various projects i.e. bags, laces, necklines.
- 4) Recognize various embellishment techniques
- 5) Learn to make patterns for their craft projects
- 6) Explain the stitching of all projects done during the course



CURRICULUM DELIVERY STRUCTURE

	Curriculum Delivery	Co Curricula Activities	Vacations	Revision	Final Test	Total
Week	1-34	35-36	37-48	49-50	51-52	52
	34	2	12	2	2	

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SCHEME OF STUDIES**Art & Crafts Accessories
(1- Year course)**

Sr. No	Main Topics	Theory Hrs.	Practical Hrs.	Total Hrs.
1.	Basic Materials (Traditional & Non Traditional)	70	130	220
2.	Embellishment Techniques	84	300	420
3.	Design, Pattern Making & Project Development	84	590	720
4.	Functional English	68	-	68
5.	Work Ethics	34	-	34
Total Hours		340	1020	1360

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DETAIL OF COURSE CONTENTS**Art & Crafts accessories
(1 Year course)**

Sr. No.	Subject main Topic	Theory Hours	Practical Hours
1.	Basic Materials (Traditional & Non Traditional)		
	1.1.Types of Fabric	5	10
	1.1.1. Cotton		
	1.1.2. Silk		
	1.1.3. Organza		
	1.1.4. Jute		
	1.1.5. Canvas/ Denim		
	1.1.6. Net		
	1.1.7. Parachute		
	1.2.Types of Leather	5	10
	1.2.1. Natural (with different colours & textures)		
	1.2.2. Synthetic (with different colours & textures)		
	1.3.Braids		
	1.3.1. Identification of various types of Braids	15	25
	1.3.1.1. Round Braids (Traditional & Non Traditional)		
	1.3.1.2. Straight Braids (Traditional & Non Traditional)		
	1.3.2. Materials to be used in the construction of Braids, for example:		
	1.3.2.1. Fabric,		
	1.3.2.2. Yarn,		
	1.3.2.3. Wool,		
	1.3.2.4. Ribbons,		
	1.3.2.5. Strings (Cotton & Nylon)		
	1.3.2.6. Gotta, etc.		
	1.4.Laces		
	1.4.1. Identification of various types of Laces	15	25
	1.4.1.1. Hand made Lace(Traditional & Non Traditional)		
	1.4.1.2. Machine made Lace(Traditional &		

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	<p style="text-align: center;">Non Traditional)</p> <p>1.4.2. Materials to be used in the construction of Laces, for example:</p> <p>1.4.2.1. Fabric, 1.4.2.2. Ribbons, 1.4.2.3. Embroidery threads, 1.4.2.4. Wool, 1.4.2.5. Strings 1.4.2.6. Gotta 1.4.2.7. Sequins 1.4.2.8. Beads 1.4.2.9. Shuttle thread 1.4.2.10. Resham, etc.</p> <p>1.5. Stones and Beads</p> <p>1.5.1. Identification of various types of Stones & Beads</p> <p>1.5.1.1. Natural Stones & Beads (Traditional & Non Traditional)</p> <p>1.5.1.2. Synthetic Stones & Beads (Traditional & Non Traditional)</p> <p>a. Wooden beads b. Plastic beads c. Crystals d. Diamantes e. Swarovski f. Semi precious stones g. Cut danna, etc.</p> <p>1.6. Developing a Scrap book using all materials explored</p>	10	20
2.	<p>Embellishment Techniques</p> <p>2.1. Introduction to Embellishment</p> <p>2.2. Identification of different types of Embellishments</p> <p>2.3. Embroidery</p> <p>2.3.1. Identification of various types of Embroidery</p> <p>2.3.1.1. Machine Embroidery</p>	1 1 10	- - 60

	<ul style="list-style-type: none"> a) Basic stitches of Machine b) Ribbon Work c) Cord Work d) Cut Work e) Aar 		
	2.3.1.2. Hand Embroidery <ul style="list-style-type: none"> a) Introduction b) Drawing & tracing c) Color Scheme & quality of threads d) Making of different Stitches 		
	2.3.1.3. Adda Work <ul style="list-style-type: none"> a) Designing b) Hand embroidery c) Techniques of Adda work 		
	2.4. Crochet	5	20
	2.4.1. Hand Crochet		
	2.5. Hand Weaving	5	20
	2.5.1. Off the Loom		
	2.5.2. Tapestry		
	2.6. Knitting	5	25
	2.6.1. Identification of various types of Knitting		
	2.6.2. Hand Knitting		
	2.6.3. Machine Knitting		
	2.7. Braiding	10	25
	2.7.1. Identification of various types of Braid Making		
	2.7.2. Round Braids		
	2.7.3. Straight Braids		
	2.7.4. Experimental Braids		
	2.8. Beading	5	20
	2.8.1. Identification of various types of Beading		
	2.9. Patch Work	5	30
	2.9.1. Identification of various types of Patch Work		
	2.9.2. Hand Patch Work		
	2.9.3. Machine Patch Work		



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	<p>Specifications)</p> <p>b) Materials Selections</p> <p>c) Selection of Color Combinations</p> <p>d) Selection of Embellishment</p> <p>3.2.1.3. Pattern Drafting</p> <p>3.2.1.4. Cutting</p> <p>3.2.2. <u>Necklines Making</u></p> <p>3.2.2.1. Embellishment / Embroidery / Mixed media</p> <p>3.2.2.2. Stitching</p> <p>3.2.2.3. Finishing</p> <p>3.2.2.4. Types of Necklines</p> <p>a) With Sleeves</p> <p>b) With Front/ Back</p> <p>c) With Pockets</p> <p>3.3. Laces</p> <p>3.3.1. <u>Laces Designing & Drafting</u></p> <p>3.3.1.1. Designing</p> <p>3.3.1.2. Spec Sheet for Laces designing</p> <p>a) Technical Drawing (Size Specifications)</p> <p>b) Materials Selections</p> <p>c) Selection of Color Combinations</p> <p>d) Selection of Embellishment / Embroidery / Mix media</p> <p>3.3.1.3. Pattern Drafting</p> <p>3.3.1.4. Cutting</p> <p>3.3.2. <u>Laces Making</u></p> <p>3.3.2.1. Embellishment</p> <p>3.3.2.2. Stitching</p> <p>3.3.2.3. Finishing</p> <p>3.3.2.4. Types of Laces</p> <p>a) Border</p> <p>b) Insertion</p>	26	190
4.	Functional English	Theory Hours	
	4.1 Alphabet	5	
	Capital Letter / Small Letter		
	4.2 Consonants and vowel with Syllabus	5	
	Consonants and Vowels		

	Semi-vowels Syllabus	
	4.3 Sentence Structure Alphabets Words Phrases Clauses Sentences	5
	4.4 Sentences Type of Sentence Simple Compound Complex Kinds of Sentence According to meaning / construction)	5
	4.5 Introduction to common tools. Read and write the names of different types of tool used in all trades of each institution	6
	4.6 Translate technical items into Urdu Tools Machinery Equipment	2 2 3
	4.7 Sentence pattern (exercises) Exercises Use of is, are, am, was, were, has, have, had.	2
	4.8 Parts of speech Noun and its kinds Pronoun and its kinds Adjective and its kinds	5
	4.9 Concept of tenses (Indefinites & Continuous) Present continuous Past continuous Future continuous	4

	Present Indefinite Past Indefinite Future Indefinite	
	4.10 Application writing To principal for Leave Fee concession	2 2
	4.11 Translation	4
	4.12 Use of tools Describe the use of tools in simple / small sentences	8
	4.13 Name and Description of trade job Write the work steps used in each job. Write the work steps in job preparation	4 2
Total		68



نصاب کے نکات کی تفصیل

کام کے اخلاق کار برائے ایک سالہ ووکیشنل کورسز

نمبر شمار	نکات	تربیت کا دورانیہ گھنٹے
۱	اخلاق کی تعریف و اہمیت	
۱-۱	کام میں نیت اخلاص نیت + خرابی نیت کے نقصانات	۲
۱-۲	نیکی و بدی کی پہچان	۱
۱-۳	اچھی عادات	۱
۱-۴	خود انحصاری	۲
۲	دیانت داری	
۲-۱	پیشہ دارانہ فرائض سے آگہی	۲
۲-۲	دیانت داری کی اہمیت از روئے قرآن و حدیث	۲
۲-۳	اپنے پیشے / کام میں دیانت داری کے اہم عناصر:	
۳-۲-۱	اوقات کار میں باقاعدگی	۱
۳-۲-۲	متعلقہ ذمہ داریوں سے حتی المقدور عہدہ براہوتا	۱
۳-۲-۳	حفظ مراتب کو مخلوط خاطر رکھنا	۱
۳-۲-۴	پیشہ دارانہ زندگی میں مالی، مادی اشیاء کی حفاظت و امانت	۱
۳-۲-۵	کارکردگی میں توازن اور تعاون	۱
۳	صداقت (سچائی)	
۳-۱	قول و فعل میں صداقت۔	۲
۳-۲	ترقی و ترقی کے لیے خوشامد کا سہارا نہ لینا۔	۱
۳-۳	زندگی میں حسد۔ کینہ و غیبت سے اجتناب۔	۲
۳-۴	بدگھامی و فضول گوئی سے اجتناب۔	۱
۳-۵	کام میں راست گوئی کی مصالحتی کوشش کی اہمیت۔	۲

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Date: 20-05-15
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نمبر شمار	نکات	تربیت کا دورانیہ گھنٹے
۴	ایفائے عہد (وعدہ پورا کرنا)	
۴-۱	زندگی میں ایفائے عہد کی اہمیت از روئے قرآن و حدیث۔	۲
۴-۲	زندگی میں ایفائے عہد۔	۲
۴-۳	پیشہ ورانہ زندگی میں معاہدوں پر عددی و معیاری اقدار کا خیال رکھنا۔	۱
۴-۴	معاہدوں کی پاسداری کے لیے صحیح وقت کا تعین کرنا۔	۲
۵	اخلاقی تعلیمات کے اثرات	
۵-۱	شخصی کردار کی تکمیل۔	۱
۵-۲	اداراتی تعاون و ہم آہنگی میں اضافہ / کارکردگی میں بہتری۔	۱
۵-۳	باہمی اعتماد و اعتبار کی بحالی۔	۲
	کل	۳۴

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LIST OF MACHINERY / EQUIPMENT / TOOLS

(For a class of 25 students)

Name of Trade	(Name of Course)
Art & Crafts Accessories	1 -Year Course

Sr. No.	Nomenclature of Tools/ Equipment/ Machines	Quantity Nos.
1.	Embroidery Machine	25
2.	Hand embroidery frame (6"/8"/10")	25
3.	Adda	05
4.	Needles for crochet	25
5.	Frames for weaving (20"x 20" size)	25
6.	Knitting machine	5
7.	Knitting needles	25
8.	Needles for Embroidery	25 sets
9.	Adda for fabric/ silk painting	05
10.	Screen for stenciling (18"x 18")	25
11.	Sewing Machines (JOKI brand)	25
12.	Pattern Drafting tables	25
13.	Paper cutter	10
14.	Water container	25
15.	Water palette	25
16.	French Ruler	25
17.	French curve	25
18.	Set square set	25
19.	Needles for Bead Work	25
20.	Scissors	25
21.	Ruler	25
22.	Measuring Tape	25
23.	Sharpener	25
24.	Brushes for Water Colour	25

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LIST OF CONSUMABLE MATERIALS

(For a class of 25- students)

Name of Trade	(Name of Course)
Art & Crafts Accessories	1 -Year Course

Sr. No.	Name of Consumable Material
1.	Embroidery threads
2.	Wool
3.	Laces
4.	Sequins
5.	Beads
6.	Stones
7.	Fabric (cotton, silk, jute, leather, parachute, net, canvas, tilla, gota organza etc.)
8.	Synthetic leather
9.	Natural leather
10.	braids
11.	Diamanties
12.	Pattern sheets
13.	Pencils
14.	Erasers
15.	X ray sheet for stenciling
16.	Fabric Paints <ul style="list-style-type: none"> o Red o Yellow o Blue o black
17.	Salt
18.	Fusing (hard, medium, soft)
19.	Foam for filling
20.	Box board sheet
21.	Scrap book
22.	Catalogue
23.	Paints for stenciling (Pigments) <ul style="list-style-type: none"> • Red • Yellow • Blue • Black • Green • violet
24.	Blanket for stenciling

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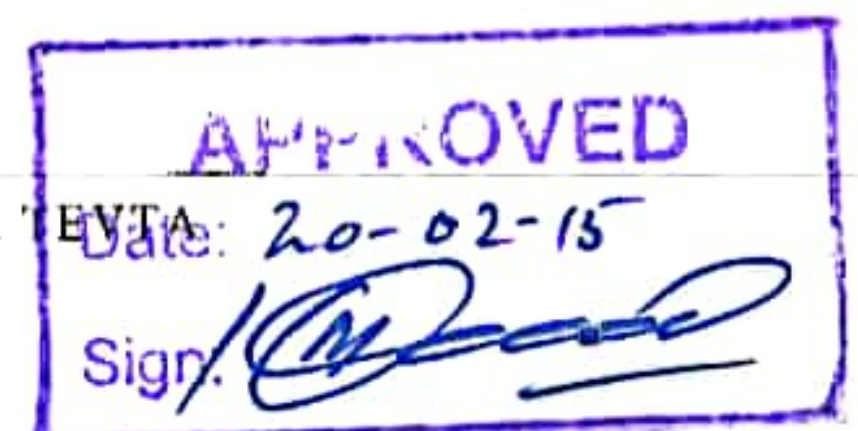
25.	Newspaper for designing
26.	Tailoring Chalk
27.	Sketch file
28.	Butter Paper
29.	Carbon Paper
30.	UHU Stick
31.	Scholar Sheets



LIST OF LABS

1. Design Studio
2. Sewing Lab

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LIST OF PRACTICAL**Topic : Basic Materials (Traditional & non Traditional)**

1. Research various kinds of Materials (traditional & non traditional) and develop a scrap book of:
 - i. Different types of fabric
 - ii. Different types of leather
 - iii. Different types of Braids
 - iv. Different types of Laces
 - v. Different types of Stones & beads

Topic : Embellishment Techniques**Machine Embroidery**

2. Research & practice of machine embroidery
3. Application of Machine embroidery stitches on a 20 inches x 20 inches fabric (produce 3 samples & paste them in catalogue)

Hand Embroidery

4. Research & practice of Hand embroidery
5. Application of Hand embroidery stitches on a 20 inches x 20 inches fabric (produce 3 samples & paste them in catalogue)

Adda Work

6. Research & practice of adda work
7. Application of adda work on a 20 inches x 20 inches fabric (produce 3 samples & paste them in catalogue)
 - i. Ari Work (Hand & Machine)
 - ii. Sequins & Beads
 - iii. Pure embellishment

Crochet

8. Research & practice of Hand Crochet
9. Application of Hand crochet (produce 3 samples & paste them in catalogue)
 - i. Neckline (8 inches x 12 inches)
 - ii. Napkin (12 inches x 12 inches)
 - iii. Lace (24 inches long)

Weaving

10. Research and Practice of Hand Weaving & tapestry
11. Application of Hand Weaving and tapestry on frame
 - i. Hand Weaving (On 18" / 18")
 - ii. Tapestry (Own choice)

Topic : Design, Pattern Making & project Development

Already mentioned in terms of Practical format in Main contents



REFERENCE BOOKS

Leather:

1. **Handmade Leather Bags & Accessories (Design Originals)** by Elean Ho
2. **Making Leather Handbags and Other Stylish Accessories** by Ellen Goldstein-Lynch (Author), Sarah Mullins (Author), Nicole Malone (Author)
3. **Leatherworking Handbook: A Practical Illustrated Sourcebook of Techniques and Projects Paperback** by Valerie Michael (Author)
4. **The Art of Making Leather Cases, Vol. 1** by Al Stohlman (Author)

Necklines:

1. Contemporary machine embroidered fashion by Eileen Roche
2. Colour Confidence in Embroidery By: Trish Burr
3. Drawn to Stitch By: Gwen Hedley
4. Free-form Embroidery By: Judith Baker Montano
5. Bead Embroidery Stitch Samples By: CRK Design

Art and Craft:

1. **The Art & Craft of Handmade Books: New Ideas and Innovative Techniques Paperback – March 1, 2003** by Shereen LaPlantz
2. My First Knitting Book Cico Kidz
3. **The Michaels Book of Arts & Crafts** by Dawn Cusick, Megan Kirby
4. **The Michaels Book of Arts & Crafts Hardcover** by Lark (Author)

Embroidery:

Magazine related to fashion and dress designing.

Research through internet and magazines etc.



MINIMUM QUALIFICATION OF INSTRUCTOR

1. Master in Fine arts OR
2. Master in Home Economics OR
3. Bachelor of Fine Arts OR Bachelor in Textile Designing with 1-year relevant Market/ teaching experience OR
4. B.A with Fine Arts and 2-Years relevant Market/ teaching experience OR
5. DDM with 5-years relevant Market/ teaching experience.



EMPLOYABILITY OF THE PASSOUTS

1. Work with different brands
2. Work in Textile Industry
3. Work with NGOs
4. Teacher / Instructor in same field
5. Self –Employment / Entrepreneurship

