PUNJAB BOARD OF TECHNICAL EDUCATION
21-A KASHMIR BLOCK, ALLAMA IQBAL TOWN, LAHORE
Phone: 042-37600187, 37800125, Board Exchange: 3780019, 3780088-89 Ext: 127 PAX: 37800255, Website www.pbte.edu.pk

Ref # PBTE/COM-EXAM/2012/584-177L

To,
All the Principals
Govt. College of Commerce,
Govt. Institute of Commerce,
Govt. Institute of Commerce for Women,
Govt. College of Technology for Women,
All Private Commerce Colleges / Institutes affiliated with the Board.

Subject: EXAMINATION SCHEDULE FOR D.COM/DDBA/D.H.O. PART-I & II 2ND ANNUAL EXAMINATION 2012.

The schedule of the subject cited examination will be as under:

a) Date of Commencement of Examination
26-11-2012

b) Last date of receipt of Admission Data List/Form with Single fee.
22-09-2012

c) Last date of receipt of Admission Data List/Form with Double fee.
29-09-2012

d) Last date of receipt of Admission Data List/Form with Triple fee.
05-10-2012

Note: In case of real hardship after triple fee admission form/admission data list can be accepted with additional surcharge @ 100/- per day with the approval of chairman.

The examination fee will be charged as under:

<table>
<thead>
<tr>
<th>COURSE</th>
<th>SINGLE FEE</th>
<th>DOUBLE FEE</th>
<th>TRIPLE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>D.COM/DDBA/D.H.O. PART I &amp; II</td>
<td>Rs.800/-</td>
<td>Rs.1500/-</td>
<td>Rs.2000/-</td>
</tr>
<tr>
<td>D.COM/DDBA/D.H.O. PART I &amp; II (Practical Fee)</td>
<td>Rs.90/-</td>
<td>Rs.180/-</td>
<td>Rs.250/-</td>
</tr>
<tr>
<td>Admission Form/Admission Data Processing Fee</td>
<td>Rs.20/-</td>
<td>Rs.20/-</td>
<td>Rs.20/-</td>
</tr>
</tbody>
</table>

Please read the following instructions before submitting forms/admission data list to avoid any complication.

i. The Admission Data List will be available on Board’s Website for downloading 15 days before last date to submit admission data list with single fee.

ii. If data of any candidate of previous session is not available in the data list, please prepare data list on the pattern of above mentioned data list. The admission data list should be filled in English only.

iii. The admission forms/admission data of those students, who are not eligible to appear in the examination under the existing rules, shall not be forwarded to the board’s office.

iv. The candidates are required to take examination in that scheme of studies/group, in which they are registered with the Board.

v. The admission form/admission data processing fee @10/- may be deposited along with Examination fee. In case of improvement cases admission form submitted which can be obtained free of cost from Board’s Website www.pbte.edu.pk.

vi. The Admission Forms/Admission Data list along with original Challan of fee should reach this office according to the schedule.

vii. In case of late receipt of data list after the fixed date no excuse on part of the office or courier services will be accepted.

viii. The student/principal will be responsible for any mistake/omission in the admission form/admission data forwarded to Punjab Board of Technical Education, Lahore.

ix. The prescribed Examination fee of all students may be deposited in the Board’s Account through the recommended branches of UBL in different cities or UBL Allama Iqbal Town, Lahore on separate bank challan for each Part-I & Part-II mentioning the separate group of studies i.e (0) Accounts Group (0) Banking, Insurance, Salesmanship Group (0) Office Secretarial Practice Group and Diploma in Hotel Operations. The Examination fee will not be accepted through money order or bank draft etc.

x. The students desiring improvement within one year after passing D.Com part-I & II should submit Admission Forms mentioning maximum two subjects in part-I or Part-II or one subject in part-I or one subject in part-II, in case of improvement in both the year separate admission form of each year should be submitted with separate challan forms.

Copy is forwarded to:
1. P. A. to Chief Operating Officer (TEVTA), 96-H, Gulberg-II, Lahore
2. P. A. to Chairman, PBTE, Lahore.
4. P. A. to Secretary, PBTE, Lahore.
5. P. A. to Controller of Examinations, PBTE, Lahore.
6. Deputy Controller of Examinations, Secretetary, PBTE, Lahore.
7. All the Zonal Managers/District Managers (TEVTA).
8. All Branch Incharge (Concerned) PBTE, Lahore.
9. R.O. PBTE Lahore to publish as news item in Electronic & Print Media.
10. Web Administrator PBTE, to upload on the website.