Ref. No PBTE/REG/2011/863-8690

To,

The Principal,

Subject: ADMISSION & REGISTRATION SCHEDULE FOR THE SESSION 2011-12 REGARDING BELOW MENTIONED COURSES.

Please find enclosed the Registration Schedule for the academic session 2011-12 along with important instructions, Admission Schedule, Detail of fee for below mentioned courses.

- Diploma in Information Technology
- Diploma in Office Management
- Electronic Publishing Technology
- One Year Environmental Control
- Diploma in Biomedical
- Applied Instrumentation and Control Automation

Note: You are requested to read the instructions carefully and act accordingly.

Copy for Information to:
1. SA to Chairperson, TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A), TEVTA, Lahore.
5. GM (Academics), TEVTA, Lahore.
6. ZM (North / Central / South), TEVTA, Lahore.
7. All DMs TEVTA.
8. Deputy Controller of Examinations, PBTE, Lahore.
9. Deputy Secretary, PBTE, Lahore.
10. PA to Chairman, PBTE, Lahore.
11. P.A to Secretary, PBTE, Lahore.
12. P.A to Controller of Examinations, PBTE, Lahore.
14. All Assistant Controllers of Examinations, / Assistant Secretaries, PBTE, Lahore.
15. Public Relations Officer, PBTE, Lahore.
16. Web Administrator, PBTE, Lahore. (for uploading of schedule on Board’s Web Site).
SECTION II

IMPORTANT INSTRUCTIONS

This Board is issuing computerized Registration Cards. You are requested to read the instructions carefully and follow the instructions strictly before submitting Registration and Admission forms to the Board to avoid any discrepancy.

1) The registration forms along with the list as per attached performa duly signed by the principal of the concerned college / institute with fee challan will be submitted in the Board according to the schedule attached. No form will be entertained after the prescribed date.

2) The registration / Sport Fee will be deposited in Board account as per strength of students shown in the list within time. Late deposit cases will be treated as late admission.

3) Course wise list of the admitted students must be attached with registration forms in duplicate.

4) Registration forms and list sent by post will not be entertained. Forms with list will only be received in person through the authorized representative of the College / Institute.

5) It is the sole responsibility of head of institute that the registration forms are filled correctly and completely. Therefore it is must be ascertained that the following information is correct and complete.

   a) Student Name, Father’s Name (in capital letters), Date of Birth as per Matric Certificate in case, the date of birth is not mentioned on the Matric Certificate, the date of birth given on the Birth Certificate is acceptable.

   b) Two pictures (with blue background) are pasted with gum (not stapled) on the registration form, one on the top right and the other on the bottom right corner in the space provided for this purpose.

   c) Student has signed at two places in the space provided for the purpose.

   d) All required information is entered properly in Registration form.

   e) Academic and fee information is provided in appropriate column.

6) In case of students who have passed Matric / Equivalent Exam from the Boards other than Punjab Province must provide NOC.

7) Registration of a candidate does not give right to a student to appear in Board Examination unless the affiliation of the institution in which the student is studying remains intact with Punjab Board of Technical Education.

8) Course must be clearly mentioned on the Registration Forms.

9) The registration cases only on prescribed forms (issued by the Board), will be accepted.

10) The Head of the Institution is hereby requested to please ensure before sending registration form that the registration form of same student has not been sent by other institution in which the student might have previously applied or got admission.

SECRETARY

[Signature]
## SECTION III
Admission & Registration Schedule for the Session 2011-12

**ADMISSION SCHEDULE**

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last date for Admission without late fee</td>
<td>22-11-2011</td>
</tr>
<tr>
<td>Last date of Deposit of registration and sports Fee</td>
<td>25-11-2011</td>
</tr>
<tr>
<td>Last date of receipt of Registration Forms with Registration / Sport Fee Challan in PBTE.</td>
<td>22-12-2011</td>
</tr>
<tr>
<td>Last date for Admission with late fee</td>
<td>29-11-2011</td>
</tr>
<tr>
<td>Last date of Deposit of registration and sports Fee</td>
<td>02-12-2011</td>
</tr>
<tr>
<td>Last date of receipt of Registration Forms with Registration / Sport Fee Challan in PBTE.</td>
<td>27-12-2011</td>
</tr>
<tr>
<td>Last date for Admission with Double late fee</td>
<td>06-12-2011</td>
</tr>
<tr>
<td>Last date of Deposit of registration and sports Fee</td>
<td>07-12-2011</td>
</tr>
<tr>
<td>Last date of receipt of Registration Forms with Registration / Sport Fee Challan in PBTE.</td>
<td>31-12-2011</td>
</tr>
</tbody>
</table>

[Signature]

SECRETARY
DETAIL OF FEE FOR THE REGISTRATION SESSION 2011-12

Board’s Account number 001200003-7 in UBL for fee deposit

DIT
- Registration Form + Registration Fee  Rs. 10+450  =460/-
- Reg Form + Registration Fee + Single Late Fee  Rs. 10+450+370  =830/-
- Reg Form + Registration Fee + Double Late Fee  Rs. 10+450+370+370  =1200/-

D.O.M Electronics Publishing Technology, One Year Environmental Control, Bio Medical
- Registration Form + Registration Fee  Rs. 10+150  =160/-
- Reg. Form + Registration Fee + Single Late Fee  Rs. 10+150+300  =460/-
- Reg. Form + Registration Fee + Double Late Fee  Rs. 10+150+300+300  =760/-

Non TEVTA All Courses
- Registration Form + Registration Fee  Rs. 10+275  =285/-
- Reg. Form + Registration Fee + Single Late Fee  Rs. 10+275+370  =460/-
- Reg. Form + Registration Fee + Double Late Fee  Rs. 10+275+370+370  =760/-

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