To,

The Principal,

1. Govt. Vocational Training Institutes for Women,
2. Govt. Technical Training Centers (Male / Female),
3. Govt. Technical Training Institutes,
4. Govt. College of Technology,
5. Govt. College of Commerce,
6. All Institutes affiliated with PBTE.

Subject: REGISTRATION AND EXAMINATION SCHEDULE FOR TEVTA / NON TEVTA SHORT COURSES (3, 4 & 6 MONTHS) SESSION 2014-15.

Please find enclosed herewith the Registration and Examination schedule for subject courses for the academic session 2014-15 alongwith detail of fee and course wise performa.

Copy for information:

1. SA to Chairperson TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A) TEVTA, Lahore.
5. GM (Academics), TEVTA, Lahore.
6. ZM (North / Central / South), TEVTA, Lahore.
7. All DMs TEVTA.
8. PA to Chairman, PBTE.
9. PA to Secretary, PBTE.
10. PA to controller of Examinations, PBTE, Lahore.
11. Deputy Controller of Examinations, PBTE, Lahore.
12. Deputy Secretary, PBTE, Lahore.
13. Incharge Computer Section (for uploading of schedule on Board’s Web Site)
14. Public Relations Officer, PBTE, Lahore.
15. Web Administrator, PBTE, Lahore. (for uploading of schedule on Board’s Website)
Subject: REGISTRATION AND EXAMINATION SCHEDULE FOR TVETA SHORT COURSES (3, 4 & 6 MONTHS) SESSION 2014-15

### Three Months Courses

<table>
<thead>
<tr>
<th>Duration of Short Course</th>
<th>Last Date of Receipt of Registration Forms along with Registration fee (Rs. 530/-) in PBTE</th>
<th>Examination Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>January - March 2014</td>
<td>22 January 2014</td>
<td>First Week of April 2014</td>
</tr>
<tr>
<td>April – June 2014</td>
<td>23 April 2014</td>
<td>First Week of July 2014</td>
</tr>
<tr>
<td>July – September 2014</td>
<td>23 July 2014</td>
<td>First Week of October 2014</td>
</tr>
<tr>
<td>October – December 2014</td>
<td>22 October 2014</td>
<td>First Week of January 2015</td>
</tr>
</tbody>
</table>

### Four Months Course (Spoken English)

<table>
<thead>
<tr>
<th>Duration of Short Course</th>
<th>Last Date of Receipt of Registration Forms along with Registration fee (Rs. 530/-) in PBTE</th>
<th>Examination Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>January – April 2014</td>
<td>06 February 2014</td>
<td>First Week of May 2014</td>
</tr>
<tr>
<td>May – August 2014</td>
<td>05 June 2014</td>
<td>First Week of September 2014</td>
</tr>
<tr>
<td>September – December 2014</td>
<td>08 October 2014</td>
<td>First Week of January 2015</td>
</tr>
</tbody>
</table>

### Six Months Courses

<table>
<thead>
<tr>
<th>Duration of Short Course</th>
<th>Last Date of Receipt of Registration Forms along with Registration fee (Rs. 530/-) in PBTE</th>
<th>Examination Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>March – August 2014</td>
<td>30 April 2014</td>
<td>First Week of September 2014</td>
</tr>
<tr>
<td>September 2014 – February 2015</td>
<td>30 October 2014</td>
<td>First Week of March 2015</td>
</tr>
</tbody>
</table>

### Fee Schedule

- Registration & Examination Fee  Rs. 500/-
- Admission Form Fee  Rs. 20/-
- Registration Form Fee  Rs. 10/-
- Total  Rs. 530/-

Note: You are requested to read the instructions carefully and act accordingly.

[Signature]

SECRETARY
This Board is issuing computerized Registration. You are requested to read the instructions carefully and follow the instructions strictly before submitting Registration forms to the Board to avoid any discrepancy.

1) The registration forms along with the list as per attached performa duly signed by the principal of the concerned college / institute with fee challan will be submitted in the Board according to the schedule attached. No form will be entertained after the prescribed date.

2) The registration / Admission fee will be deposited in Board account as per strength of students shown in the list within time.

3) Course wise list of the admitted students must be attached with registration forms.

4) Registration forms and list sent by post will not be entertained. Forms with list will only be received in person through the authorized representative of the College / Institute.

5) It is the sole responsibility of head of institute that the registration forms are filled correctly and completely as per academic certificate. Therefore it is must be ascertained that the following information is correct and complete.
   a) Student name, Father's Name (in capital letters), Date of Birth as per Middle / Matric Certificate.
   b) Two Pictures are pasted with gum (not stapled) on the registration form, one on the top right and the other on the bottom right corner in the space provided for the purpose.
   c) All required information is entered properly in registration form.
   d) Academic and fee information is provided in appropriate column

6) Course must be clearly mentioned on the registration forms.

7) The registration cases only on prescribed forms (issued by the Board), will be accepted.