No. PBTE/REG/2013/4275-4530  Dated: 08-20/3

To,

The Principal,

Subject: ADMISSION AND REGISTRATION SCHEDULE FOR THE SESSION 2013-14 REGARDING BELOW MENTIONED COURSES.

Please find enclosed herewith the Registration schedule for the Academic Session 2013-14 along with important instructions, Admission Schedule, Detail of fee for below mentioned course.

1. Diploma in Special Education (Two year)
2. Textile Courses (One year)
3. HND Textile Course (Two year)
4. Certificate in Fashion Designing (One year)
5. Certificate in Beautician (One year)
6. Certificate in Vocational Girls (For Non TEVTA Institutions) Two year
7. Certificate in Shoe Designing (One year)
8. Certificate in Dress Making (One year)
9. Advance Dress Designing and Making (One year)
10. Diploma in Information Technology (One year)
11. Diploma in Office Management (One year)
12. Electronic Publishing Technology (One year)
13. Environmental Control Technology (One year)
14. Diploma in Biomedical Technology (One year)
15. Applied Instrumentation and Control Automation (One year)

Note: You are requested to read the instructions carefully and act accordingly.

Copy for information:

1. SA to Chairperson TEVTA, Lahore.
2. PSO to Chief Operating Officer, TEVTA, Lahore.
3. GM (Operations), TEVTA, Lahore.
4. GM (F&A) TEVTA, Lahore.
5. GM (Academic) TEVTA, Lahore.
6. ZM (North / Central / South), TEVTA, Lahore.
7. PA to Chairman, PBTE.
8. PA to Secretary, PBTE.
9. PA to controller of Examinations, PBTE, Lahore.
10. Deputy Controller of Examinations, PBTE, Lahore.
11. Deputy Secretary, PBTE, Lahore.
12. Incharge Computer Section, PBTE Lahore (for uploading of schedule in Board’s Website).
13. All Assistant Controllers of Examinations, PBTE, Lahore.
14. All Assistant Secretaries, PBTE, Lahore.
15. Public Relation Officer, PBTE, Lahore.

With the request for publication / announcement.
SECTION II
IMPORTANT INSTRUCTIONS

This Board is issuing computerized Registration Cards. You are requested to read the instructions carefully and follow the instructions strictly before submitting Registration and Admission forms to the Board to avoid any discrepancy.

1) The registration forms along with the list as per attached performa duly signed by the principal of the concerned college / institute with fee challan will be submitted in the Board according to the schedule attached. No form will be entertained after the prescribed date.

2) The registration / Sport fee will be deposited in Board account as per strength of students shown in the list within time. Late deposit cases will be treated as late admission.

3) Course wise list of the admitted students must be attached with registration forms in duplicate.

4) Registration forms and list sent by post will not be entertained. Forms with list will only be received in person through the authorized representative of the College / Institute.

5) It is the sole responsibility of head of Institute that the registration forms are filled correctly and completely. Therefore it is must be ascertained that the following information is correct and complete.
   a) Student Name, Father’s Name (in capital letters), Date of Birth as per Matric certificate. In case date of birth in not mentioned on the matric Certificate, the date of birth given on the Birth Certificate is acceptable.
   b) Two pictures (with blue background) should be pasted with gum (not stapled) on the registration form, one on the top right and the other on the bottom right corner in the space provided for this purpose.
   c) Student has to sign at two places in the space provided for purpose.
   d) All required information should be entered properly in registration form.
   e) Academic and fee information should be provided in appropriate column.

6) In case of students who have passed Matric / Equivalent Exam from the Boards other than Punjab Province must provide NOC.

7) Registration of a candidate does not give right to a student to appear in Board examination unless the affiliation of the institution in which the student is studying remains intact with Punjab Board of Technical Education.

8) Course must be clearly mentioned on the Registration Forms.

9) The Registration cases only on prescribed forms (issued by the Board), will be accepted.

10) The head of the Institution is hereby requested to please ensure before sending registration form that the registration form of same student has not been sent by other Institution in which the student might have previously applied or got admitted.

[Signature]  
SECRETARY
## SECTON III
### Admission & Registration Schedule for Session 2013-14

#### ADMISSION SCHEDULE

<table>
<thead>
<tr>
<th></th>
<th>Event Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>i)</td>
<td>Last date for admission without Late Fee</td>
<td>04-11-2013</td>
</tr>
<tr>
<td>ii)</td>
<td>Last date of Deposit of registration and Sports Fee</td>
<td>07-11-2013</td>
</tr>
<tr>
<td>iii)</td>
<td>Last date of receipt of Reg. forms with registration / Sports Fee Challan in PBTE.</td>
<td>30-11-2013</td>
</tr>
<tr>
<td>iv)</td>
<td>Last date for Admission with Late Fee</td>
<td>11-11-2013</td>
</tr>
<tr>
<td>v)</td>
<td>Last date of Deposit of registration and Sports Fee</td>
<td>18-11-2013</td>
</tr>
<tr>
<td>vi)</td>
<td>Last date of receipt of Reg. Forms with registration / Sports Fee Challan in PBTE.</td>
<td>09-12-2013</td>
</tr>
<tr>
<td>vii)</td>
<td>Last date of Admission with Double Late Fee</td>
<td>19-11-2013</td>
</tr>
<tr>
<td>viii)</td>
<td>Last date of Deposit of registration and Sports Fee</td>
<td>25-11-2013</td>
</tr>
<tr>
<td>ix)</td>
<td>Last date of receipt of Reg. Forms with registration / Sports Fee Challan in PBTE.</td>
<td>16-12-2013</td>
</tr>
</tbody>
</table>

**SECRETARY**
DETAIL OF FEE FOR THE SESSION 2013-14

Board’s Account number 001200003-7 in UBL for fee deposit
Registration fee for Diploma in Special Education Fee Exempted

One Year / Two Year Textile Courses
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 370 = 1030/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 370 + 370 = 1400/-

Certificate in Fashion Designing
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 300 = 960/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 300 + 300 = 1260/-

Certificate in Beautician
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 300 = 960/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 300 + 300 = 1260/-

Certificate / Diploma Vocational Girls (For Non TEVTA Institutes)
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 300 = 960/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 300 + 300 = 1260/-

Certificate in Shoe Designing
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 300 = 960/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 300 + 300 = 1260/-

Certificate in Dress Making / Advance Dress Designing & Making
- Reg. Form + Reg. Fee + Sports Fee Rs. 10,500 + 150 = 660/-
- Reg. Form + Reg. Fee + Sports Fee + Single Late Fee Rs. 10,500 + 150 + 300 = 960/-
- Reg. Form + Reg. Fee + Sports Fee + Double Late Fee Rs. 10,500 + 150 + 300 + 300 = 1260/-

DIT
- Reg. Form + Reg. Fee Rs. 10,500 = 510/-
- Reg. Form + Reg. Fee + Single Late Fee Rs. 10,500 + 370 = 880/-
- Reg. Form + Reg. Fee + Double Late Fee Rs. 10,500 + 370 + 370 = 1,250/-

D.O.M Electronics Publishing Technology, One Year Environmental Control, Bio Medical
- Reg. Form + Reg. Fee Rs. 10,500 = 510/-
- Reg. Form + Reg. Fee + Single Late Fee Rs. 10,500 + 300 = 810/-
- Reg. Form + Reg. Fee + Double Late Fee Rs. 10,500 + 300 + 300 = 1,110/-

Non TEVTA All Courses
- Reg. Form + Reg. Fee Rs. 10,500 = 510/-
- Reg. Form + Reg. Fee + Single Late Fee Rs. 10,500 + 370 = 880/-
- Reg. Form + Reg. Fee + Double Late Fee Rs. 10,500 + 370 + 370 = 1,250/-

[Signature]